

MEETING INVITATION NOTICE
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025

To: Shareholders of Ben Thanh Service Joint Stock Company

The Board of Directors of Ben Thanh Service Joint Stock Company respectfully announces and invites **Shareholders of Ben Thanh Service Joint Stock Company** to attend the 2025 Annual General Meeting of Shareholders of Ben Thanh Service Joint Stock Company with the following specific contents:

1. Time: 08:00 AM, Friday, March 21, 2025.

2. Location: Conference Room - Hoa Vien Tri Ky Restaurant - No. 123 Hong Ha, Ward 9, Phu Nhuan District, Ho Chi Minh City.

3. Congress content: Documents related to the Annual General Meeting of Shareholders will be posted on the Company's website www.btsc.com.vn from February 21, 2025.

4. Procedures for attending the General Meeting of Shareholders:

- All shareholders owning shares of Ben Thanh Service Joint Stock Company on the last registration date of February 12, 2025 will have the right to attend the General Meeting.
- When attending the General Meeting, shareholders are requested to bring their ID card (if they are Vietnamese citizens) or passport (if they are foreign citizens), letter of introduction (if they are organizations) and Invitation Letter for the Company to check the list of shareholders. In case shareholders authorize another person to attend the meeting, please prepare a power of attorney according to the prescribed form.

5. Contact information:

BEN THANH SERVICE JOINT STOCK COMPANY

Address: 390 Nguyen Cong Tru, Cau Ong Lanh Ward, District 1, Ho Chi Minh City, Vietnam.

Tel: (84-8) 3914 0933 - (0972.758.714)

Email: benthanh1@btsc.com.vn

6. Shareholders should note:

In order to organize the General Meeting thoughtfully and smoothly, we respectfully request that shareholders send: Registration documents to attend or authorize others (if any) to attend the Annual General Meeting of Shareholders including: Authorization letter, original registration form, certified copy of the CCCD/Passport of the authorized shareholder if an individual or Business Registration Certificate/Establishment Decision if the authorized shareholder is an organization (*Authorization form is attached to this Meeting*



Invitation or can be downloaded from: <http://btsc.com.vn>), the proposed content to be included in the agenda of the General Meeting of Shareholders (if any) and send to the Office of Ben Thanh Service Joint Stock Company before 17:00 on March 18, 2025 at the address:

3rd Floor - Ben Thanh Service Joint Stock Company
Human Resources Administration Department
390 Nguyen Cong Tru, Cau Ong Lanh Ward, District 1, HCMC.

The Board of Directors of Ben Thanh Service Joint Stock Company looks forward to receiving the cooperation of shareholders so that the 2025 Annual General Meeting of Shareholders can be successfully held. For any questions, please contact: Human Resources Administration Department - Phone: 0972.758.714.

Best regards.

ON BEHALF OF THE BOARD OF DIRECTORS

Chairman *Lvl*

Recipients:

- Shareholders;
- Board of Directors, Supervisory Board,
General Director;
- Save.



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