



BEN THANH SERVICES JOINT STOCK COMPANY

No.: 01/2025/BBH-DHDCD

SOCIALIST REPUBLIC OF VIETNAM

Independence - Freedom - Happiness

Ho Chi Minh City, March 21, 2025

MINUTES OF THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS

- Company's name:
BEN THANH SERVICE JOINT STOCK COMPANY (BTSC)
- Head office: 390 Nguyen Cong Tru, Cau Ong Lanh Ward, District 1, Ho Chi Minh City.
- Business registration certificate No.: 0305246978 issued by the Department of Planning and Investment of Ho Chi Minh City on October 4, 2007.
- Meeting time: 08:00 on Friday, March 21, 2025.
- Location: Conference Room - Hoa Vien Tri Ky Restaurant - No. 123 Hong Ha, Ward 9, Phu Nhuan District, Ho Chi Minh City.

I. PROCEDURE OF THE GENERAL MEETING

1. Report on the results of checking the qualifications of shareholders attending the General Meeting:

- ❖ The Organizing Committee would like to request for the general meeting's opinion on the List of the Shareholder Qualification Examination Committee, including the following people
 - Ms. Nguyen Thi Kim Nga - Head of Committee
 - Ms. Nguyen Thi Huynh Trang - Member
- The general meeting voted unanimously to pass with 100% of votes in favor.
- ❖ The shareholder qualification examination Committee reports the results of the shareholder qualification examination to attend the meeting:
 - The total number of shareholders entitled to attend the 2025 Annual General Meeting of Shareholders is **72** shareholders, equivalent to **3,150,747** shares.
 - The number of shareholders and persons authorized by shareholders to attend the meeting is **11** people, equivalent to **3.104.893** shares, accounting for **98,54%** of the total number of shares with voting rights.
 - Pursuant to the provisions of the Enterprise Law 2020 and the Company Charter, the General Meeting is eligible to proceed.

1. Presidium, Secretary, Vote Counting Committee, Vote Counting Supervisory Committee:

❖ **Presidium**

- Mr. Le Van Hung - President of the Board of Directors - President
- Mr. Nguyen Le Dung - General Director - Member

❖ **Secretary of the General Meeting: Ms. Hoang Thi Quynh Nhi (appointed by the Presidium)**

❖ **Counting Committee**

- Ms. Hoang Thi Quynh Nhi - Head of Committee
- Ms. Nguyen Thi Kim Nga - Member

The General Meeting voted to pass with 100% of the votes in favor.

❖ **Vote counting supervisory Committee:**

- Mr. Tran Anh Phu - Head of Committee
- Mr. Vo Hoang Truc - Member

The general meeting voted to pass with 100% of the votes in favor.

3. Present and approve the Working and Voting Regulations at the General Meeting, the working program of the General Meeting:

Mr. Tran Anh Phu, on behalf of the Organizing Committee, presented the Draft Regulations on Working and Voting at the general meeting and the Agenda of the General Meeting.

The General Meeting voted to pass with 100% of the votes in favor.

II. CONFERENCE CONTENT

1. Report of the Board of Directors, Executive Board and Supervision Board

- Mr. Le Van Hung - President of the Board of Directors presented the Board of Directors' 2024 performance report and the 2025 performance plan.
- Mr. Nguyen Le Dung - General Director presented the Board of Directors' 2024 business performance report and the 2025 performance plan.
- Ms. Dang Kim Dung - Head of the Supervision Board presented the Supervision Board's report on the 2024 performance results and the 2025 performance plan.
- Ms. Hoang Thi Quynh Nhi - Chief Accountant presented the Company's 2024 audited financial statements.

2. Contents presented at the General Meeting of Shareholders

- ❖ Mr. Nguyen Le Dung - General Director presented to the General Meeting

- Report on approval of the 2024 business performance report and the 2025 business plan;
 - Report on approval of the audited 2024 Company Financial Statement;
 - Report on the remuneration of the Board of Directors and the Supervision Board in 2024 and the estimated remuneration of the Board of Directors and the Supervision Board in 2025;
 - Report on the distribution of profits in 2024;
 - Report on the 2025 dividend payment plan;
 - Report on the addition of business lines of Ben Thanh Service Joint Stock Company;
- ❖ Ms. Dang Kim Dung – Head of the Board of Supervisors presented to the general meeting:
- Report on selecting an Auditing Company for the 2025 Financial Statements

3. Discussion section of the General Meeting:

Shareholders attending the meeting discuss and give opinions: No comments

4. Voting section of the General Meeting

Content 1: Approval of the Board of Directors' 2024 performance report and 2025 performance direction.

Voting part:

- Approve: **3.104.893** Shares account for **100%** of the voting shares of shareholders attending the meeting.
- Disapprove: **0** Shares account for **0%** of the voting shares of shareholders attending the meeting.
- No opinion: **0** Shares account for **0%** of the voting shares of shareholders attending the meeting.

Content 2: Approval of the 2024 Business Results Report and the 2025 performance direction.

Voting part:

- Approve: **3.104.893** Shares account for **100%** of the voting shares of shareholders attending the meeting.
- Disapprove: **0** Shares account for **0%** of the voting shares of shareholders attending the meeting.

- No opinion: 0 Shares account for 0% of the voting shares of shareholders attending the meeting.

Content 3: Approval of the Board of Supervision Report on the 2024 performance results and the 2025 performance direction

Voting part:

- Approve: 3.104.893 Shares account for 100% of the voting shares of shareholders attending the meeting.
- Disapprove: 0 Shares account for 0% of the voting shares of shareholders attending the meeting.
- No opinion: 0 Shares account for 0% of the voting shares of shareholders attending the meeting.

Content 4: Approval of the Company's audited 2024 Financial Statements.

Voting part:

- Approve: 3.104.893 Shares account for 100% of the voting shares of shareholders attending the meeting.
- Disapprove: 0 Shares account for 0% of the voting shares of shareholders attending the meeting.
- No opinion: 0 Shares account for 0% of the voting shares of shareholders attending the meeting.

Content 5: Approval of the Report on business performance in 2024 and business plan in 2025.

Voting part:

- Approve: 3.104.893 Shares account for 100% of the voting shares of shareholders attending the meeting.
- Disapprove: 0 Shares account for 0% of the voting shares of shareholders attending the meeting.
- No opinion: 0 Shares account for 0% of the voting shares of shareholders attending the meeting.

Content 6: Approval of the Report on the operating remuneration of the Board of Directors and the Board of Supervisors in 2024 and the estimated operating remuneration of the Board of Directors and the Board of Supervisors in 2025.

Voting part:

- Approve: 3.104.893 Shares account for 100% of the voting shares of shareholders attending the meeting.

- Disapprove: 0 Shares account for 0% of the voting shares of shareholders attending the meeting.
- No opinion: 0 Shares account for 0% of the voting shares of shareholders attending the meeting.

Content 7: Approval of the Proposal on selecting an Auditing Company for the 2025 Financial Statements.

Voting part:

- Approve: 3.104.893 Shares account for 100% of the voting shares of shareholders attending the meeting.
- Disapprove: 0 Shares account for 0% of the voting shares of shareholders attending the meeting.
- No opinion: 0 Shares account for 0% of the voting shares of shareholders attending the meeting.

Content 8: Report on profit distribution in 2024

Voting part:

- Approve: 3.104.893 Shares account for 100% of the voting shares of shareholders attending the meeting.
- Disapprove: 0 Shares account for 0% of the voting shares of shareholders attending the meeting.
- No opinion: 0 Shares account for 0% of the voting shares of shareholders attending the meeting.

Content 9: Report on dividend payment in 2025.

Voting part:

- Approve: 3.104.893 Shares account for 100% of the voting shares of shareholders attending the meeting.
- Disapprove: 0 Shares account for 0% of the voting shares of shareholders attending the meeting.
- No opinion: 0 Shares account for 0% of the voting shares of shareholders attending the meeting.

Content 10: Proposal on supplementing business lines of Ben Thanh Service Joint Stock Company.

Voting part:

- Approve: 3.104.893 Shares account for 100% of the voting shares of shareholders attending the meeting.

- Disapprove: 0 Shares account for 0% of the voting shares of shareholders attending the meeting.
- No opinion: 0 Shares account for 0% of the voting shares of shareholders attending the meeting.

III. SUMMARY OF THE GENERAL MEETING

1. The General Meeting approved the Minutes of the 2025 Annual General Meeting of Shareholders of Ben Thanh Service Joint Stock Company with 100% of the votes in favor.
2. The General Meeting approved the Resolution of the 2025 Annual General Meeting of Shareholders of Ben Thanh Service Joint Stock Company with 100% of the votes in favor.
3. The Presidium declared the closing of the meeting.

The 2025 Annual General Meeting of Shareholders of Ben Thanh Service Joint Stock Company ended at 09:30 on March 21, 2025.

This Minutes have been read in full to the 2025 Annual General Meeting of Shareholders and approved as a true and accurate record by 100% of the total votes of the shareholders attending the meeting.

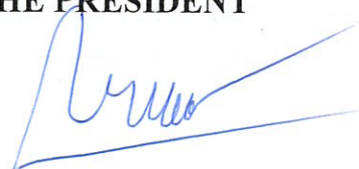
This Minutes consists of 6 (six) pages, made into 03 (three) originals of equal value and is confirmed and signed below by the representatives of the Presidium and the Secretary

**TH SECRETARY
OF THE GENERAL MEETING**



HOANG THI QUYNH NHI

**ON BEHALF OF THE GENERAL
MEETING PRESIDING DELEGATION
THE PRESIDENT**



LE VAN HUNG



No.: 01/2025/NQ-DHDCD

Ho Chi Minh City, March 21, 2025

RESOLUTION
THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS
BEN THANH SERVICES JOINT STOCK COMPANY

Pursuant to:

- *The Law on Enterprise No. 59/2020/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020;*
- *The Law on Securities No. 54/2019/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on November 26, 2019;*
- *The Current Charter of Ben Thanh Service Joint Stock Company;*
- *The Minutes of the 2025 Annual General Meeting of Shareholders of Ben Thanh Service Joint Stock Company on March 21, 2025.*

HEREBY RESOLVES

On March 21, 2025, at the Conference Room - Hoa Vien Tri Ky Restaurant - No. 123 Hong Ha, Ward 9, Phu Nhuan District, Ho Chi Minh City, the General Meeting of Shareholders of Ben Thanh Service Joint Stock Company holds the annual meeting with the participation of **11** shareholders owning **3.104.893** shares accounting for **98,54%** of the total number of voting shares of the Company.

After listening to the contents of the Reports and Proposals, the General Meeting discussed and unanimously voted to pass the Resolution with the following contents:

Article 1. This is to approve the Board of Directors' 2024 Operational Report and the 2025 Operational Directions

Approval rate: 100% of voting shares of shareholders attending the meeting.

Article 2. This is to approve the 2024 Business Results Report and the 2025 Operational Directions of the Board of Directors with the following basic contents:

1. Business performance results in 2024:
 - Total revenue: VND 13,226,000,000
 - Pre-tax Profit: VND 2,772,000,000
2. Business Plan 2025:
 - Total revenue: VND 19,235,000,000
 - Pre-tax Profit: VND 3,050,000,000

Approval rate: 100% of voting shares of shareholders attending the meeting.

Article 3. This is to approve the Board of Supervisors' Report on 2024 performance results and 2025 performance plan.

Approval rate: 100% of voting shares of shareholders attending the meeting.

Article 4. This is to approve the Company's audited financial statements for 2024.



Approval rate: 100% of voting shares of shareholders attending the meeting.

Article 5. This is to approve the Report on business performance in 2024 and business plan in 2025.

Approval rate: 100% of voting shares of shareholders attending the meeting.

Article 6. This is to approve the Report on the operating remuneration of the Board of Directors and the Board of Supervisors in 2024 and the estimated operating remuneration of the Board of Directors and the Board of Supervisors in 2025.

Approval rate: 100% of voting shares of shareholders attending the meeting.

Article 7. This is to approve the list of 03 auditing units to be included in the list of selected units to provide auditing services for the Company's Financial Statements in 2025 as proposed by the Board of Supervisors, including:

- (1) A&C Auditing and Consulting Company Limited (A&C);
- (2) Southern Accounting and Auditing Financial Consulting Services Company (AASCS);
- (3) RSM Vietnam Auditing & Consulting Company Limited;

Authorize the Board of Directors to decide on selecting one of the three above-mentioned auditing units to audit the 2025 Financial Statements and assign the General Director to sign a contract with the selected auditing unit.

Approval rate: 100% of voting shares of shareholders attending the meeting.

Article 8. This is to approve the Proposal on profit distribution in 2024 with some specific contents as follows:

(Unit: Million VND)

No.	Content	Amount
1	Pre-tax Profit 2024	2.772
2	Corporate income tax payable	610
3	Deferred corporate income tax	1
4	Profit after tax in 2024 [(1) – (2) – (3)]	2.161
5	Undistributed profit after tax until December 31, 2024	5.945
6	Profit distribution plan	
6.1	Provision of funds from Profit after tax in 2024 (12%)	259
	- Bonus fund for Board of Directors, Board of Supervisors, Company Executive Board, Secretary of Board of Directors (4%)	86
	- Reward Fund (3%)	65
	- Welfare fund (5%)	108
6.2	Pay cash dividends at a rate of 10%/Charter capital	3.151
7	Remaining undistributed profit after tax	2.535

Approval rate: 100% of voting shares of shareholders attending the meeting

Article 9. This is to approve the Proposal on the 2025 dividend payment plan.

Approval rate: 100% of voting shares of shareholders attending the meeting



Article 10. This is to approve the Proposal on supplementing business lines of Ben Thanh Service Joint Stock Company.

Agree to authorize the Company's Legal Representative to carry out the necessary procedures in accordance with the provisions of law to complete the contents stated in this Article.

The Company's Legal Representative shall carry out the procedures related to the addition of business lines at the competent State agency, including adjusting the detailed contents within the scope of business lines approved by the General Meeting of Shareholders.

Update the approved business lines according to the registration results approved by the competent State management agency in the Company Charter in Clause 1, Article 4. Implement information disclosure in accordance with regulations.

Approval rate: 100% of voting shares of shareholders attending the meeting

Article 11. Implementation provisions:

1. This Resolution is approved in full by the General Meeting of Shareholders of Ben Thanh Service Joint Stock Company at the 2025 Annual General Meeting of Shareholders and takes effect from the date of signing.

2. The Board of Directors, the Supervisory Board, the General Director Board and all shareholders of Ben Thanh Service Joint Stock Company are responsible for implementing this Resolution.

3. The contents of this Resolution may be extracted to carry out administrative procedures at the request of competent state agencies.

Recipient:

- As per Article 11;
- Hanoi Stock Exchange;
- Ho Chi Minh City Business Registration Office;
- Archived the records of the 2025 General Meeting of Shareholders.

ON BEHALF OF THE GENERAL
MEETING OF SHAREHOLDERS
THE PRESIDENT *all*



LE VAN HUNG

